Republic of the Philippines

CAGAYAN STATE UNIVERSITY
Andrews Campus, Tuguegarao City, Cagayan

INVITATION TO BID FOR The Supply and Delivery of IT Equipment for Computer Laboratory at Carig Campus – Andrews Campus with Project Reference Number: ACPB-ITLAB-2014-11-18

1. The CAGAYAN STATE UNIVERSITY, through the Corporate Budget as approved by the Board of Regents intends to apply the sum of Two Million Four Hundred Thousand Pesos (P2,400,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for The Supply and Delivery of IT Equipment for Computer Laboratory at Carig Campus – Andrews Campus with Project Reference Number: ACPB-ITLAB-2014-11-18

<table>
<thead>
<tr>
<th>Item No</th>
<th>Description</th>
<th>Approved Budget for the Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>85 Unit Computer Desktop</td>
<td>2,300,000.00</td>
</tr>
<tr>
<td>2.</td>
<td>1 unit Computer Server</td>
<td>100,000.00</td>
</tr>
</tbody>
</table>

2. Bids received in excess of the ABC shall be automatically rejected at bid opening.

3. The CAGAYAN STATE UNIVERSITY now invites bids for The Supply and Delivery of IT Equipment for Computer Laboratory at Carig Campus – Andrews Campus with Project Reference Number: ACPB-ITLAB-2014-11-18. The Goods are required to be delivered within thirty (30) days from receipt of the Notice to Proceed/Purchase Order. Bidders should have completed, within 2 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

5. Interested bidders may obtain further information from CAGAYAN STATE UNIVERSITY and inspect the Bidding Documents at the address given below during regular office hours.

A complete set of Bidding Documents may be purchased by interested Bidders on November 26, 2014 from the address below and upon payment of a nonrefundable
fee for the Bidding Documents which is based on the following schedule.

<table>
<thead>
<tr>
<th>Approve Budget for the Contract to be bided</th>
<th>Cost of Bidding Documents (Php)</th>
</tr>
</thead>
<tbody>
<tr>
<td>500,000 and below</td>
<td>500.00</td>
</tr>
<tr>
<td>More than 500,000 up to 1 Million</td>
<td>1,000.00</td>
</tr>
<tr>
<td>More than 1 Million up to 5 Million</td>
<td>5,000.00</td>
</tr>
</tbody>
</table>

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The Cagayan State University will hold a Pre-Bid Conference on December 08, 2014 10:00 AM at the Conference Hall Administrative Building, Cagayan State University, Andrews Campus which shall be open only to all interested parties who have purchased the Bidding Documents.

7. Bids must be delivered to the address below on or before December 22, 2014 9:00 AM. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on December 22, 2014 9:00 AM at the Conference Hall, Administration Building, Andrews Campus, Tuguegarao City, Cagayan. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The Cagayan State University reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

CSU-BAC Secretariat  
Cagayan State University  
Andrews Campus, Caritan Sur  
Tuguegarao City, Cagayan 3500  
Tel. No. 078-8440098/99 loc. 1  
mailto:bacsecretariat@csu.edu.ph  
Fax: 078-8440098 loc. 1  
Website: [http://www.csu.edu.ph](http://www.csu.edu.ph)

[Signature]
SAMUEL E. GASPAR  
CSU-BAC Chairman

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